

# Code of Conduct for visitors



We are committed to ensuring that all children are safeguarded whilst in our care.

You can help us to maintain our responsibilities in the following ways:

## **Please do:**

- Show your identity badge to staff and be patient whilst they check with the manager before letting you onto the premises.
- Follow the instructions of the staff on which areas of the nursery you are permitted to access.
- Report to the manager any concerns you may have about staff conduct or children.
- Store your belongings including mobile phone as directed by the staff.

## **Please refrain from:**

- Picking up, comforting, shouting at or disciplining children; please inform staff of any situations you come across that require their attention.
- Using inappropriate language or displaying aggressive or threatening behaviour towards the staff, children, or parents either in person, on the phone or in writing.
- Discussing sensitive issues within earshot of children.
- Visiting the nursery if you have consumed alcohol, medication or other substances that have affected your judgement or responses.
- Taking photos or videos of children (unless you are on site as the official photographer as arranged by the manager).
- Leaving tools or equipment unattended or within reach of children.